

## ACAF Annual Meeting Minutes May 24, 2018

In attendance: Elizabeth Guffey, Ellen Ebert, Keith McBride, Scott Miller, Jane Bradley, Ed Bradley, John Albright

Called to order at 7:05 pm

### 1. Approval of minutes

Ellen Ebert moved to approve the 5/10/18 minutes. Scott Miller seconded. All were in favor. Minutes approved.

### 2. Financial Report

Account balance = \$1,083.13 (no change since last meeting)  
Search Committee has had some expenses for advertising the position.

### 3. Board Elections

a) Ed Bradley nominated John Albright for Board of Directors. Ellen seconded. All were in favor.

Ed moved to elect the following to the Board of Directors:

Jane Bradley  
Elizabeth Guffey  
Scott Miller  
Ellen Ebert  
Betsy Roper  
David Webster  
Nancy Salmon  
Ed Bradley  
Lola Lea  
John Albright

Ellen seconded. All were in favor. Motion passed.

c) Ed nominated Scott Miller as Treasurer. Scott accepted the nomination. All were in favor.

Ed moved to elect the following officers:

Jane Bradley, President  
Elizabeth Guffey, Secretary  
Scott Miller, Treasurer

Ellen seconded. All were in favor. Motion passed.

Group discussed the need to expand the Board and set expectations about taking turns at leadership. We will revisit executive committee membership at our next meeting, particularly the Presidency.

### 4. Search Committee Report – Ellen Ebert

- Ads have been placed in The Forecaster and on Craigs List. Ad is going on MANP site. Post has gone on ACAF Facebook page and website, and via bulk email to our list.
- Several applications from candidates with strong resumes have already been received.
- Ed recommended committee keep Eric Horne (ACAF/Town Council liaison) and our close community partners, such as Freeport Historical Society, Wolfe Neck Center, and FEDC, updated along the way. Specifically, he recommended showing them the ad, telling them who has applied, etc. There was some discussion about to what extent partners should be involved in the process to balance the benefits of keeping them connected with the practicalities of having lots of people involved in the selection process.

### 4. Freeport Cultural Plan rollout

Ed spoke with Saskia about language options for the request to the Town Council. Saskia advised that “endorse” or “adopt” are the words other municipalities have used, and these are

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words Maine Arts Commission wants to see in grant applications. She wasn't sure about language such as "accept the Freeport Cultural Plan as consistent with other Town-approved documents, such as the Destination Freeport TIF and Vision 2015". She is going to look into it. Keith recommended briefing Town Manager Peter Joseph about the need to have the Town Council adopt or endorse the Plan and ask his advice about language.

### **5. Discussion of ACAF Board expansion**

One of the next steps identified at the last Steering Committee meeting was to expand the ACAF board of directors to increase capacity and improve stakeholder representation.

Board members suggested a number of community members to approach about Board membership, representing the various aspects of the arts and cultural sector (visual arts, performing arts, history/heritage, education, and business) and community partners such as Freeport Historical Society, Wolf Neck Center, Visit Freeport and Greater Freeport Chamber of Commerce. The group discussed some of the strengths the potential candidates would bring to the Board. No objections were raised about any of the suggested candidates and the consensus was that all would be good to have on the Board.

Next meeting's agenda will include further discussion of these and any other candidates that may be suggested, as well as discussion of Board responsibilities for this next phase of ACAF. After that, approved candidates will be approached about joining the Board.

**NEXT MEETING:** Wednesday, June 13, 7pm @ Town Hall (subject to availability).

Meeting adjourned 8:52pm.