

ACAF Steering Committee Minutes June 13, 2018

In attendance: Elizabeth Guffey, Ellen Ebert, Keith McBride, Scott Miller, Jane Bradley, Ed Bradley, Betsy Roper, Nancy Salmon, David Webster, John Albright

Called to order at 7:12 pm

1. Approval of minutes of 5/24/18 meeting.

Scott Miller moved to approve the 5/24/18 minutes. John Albright seconded. Minutes approved unanimously.

2. Financial Report – Jane Bradley

Account balance = \$1,083.13. (No change since last meeting.)

Jane Bradley has submitted ACAF name change to Bath Savings Institution.

Jane is working on transferring books and accounts to new Treasurer Scott Miller.

Group discussed ACAF mailing address: Consensus: continue to use Lower Flying Point Rd address while Jane continues to receive legal documents; set up online banking access for Scott.

3. Coordinator Search committee report – Ellen Ebert and search committee

Committee received 12-13 applications; narrowed them down to 6 to interview. Ellen and John did phone interviews with 3 to date; rest scheduled in coming days. Committee characterizes resumes of leading candidates as “amazing”. All are compelling, all bring different skill sets, all seem comfortable with the terms and responsibilities of the job. Committee expects to conduct 4-5 in-person interviews next week, and welcomes the presence of another Board member at those meetings.

If there is an obvious frontrunner, committee will make a hiring recommendation and invite that candidate to meet the board. If they narrow it down to 2 candidates and committee does not feel like there is a clear choice, they will set up interviews with the Board.

Board approved this process.

Funds for this position will not be released by the Town of Freeport until approximately July 1..

4. Press release. John is completing it. When it is done he will send it to EG to then send out to press contacts.

5. Arts space committee report – David Webster

David reviewed previous information gathered on physical requirements and cost/revenue analyses. Has begin research into the characteristics of spaces in other communities. David plans to start with a report/recommendation to the committee regarding space goals, then committee will discuss options.

Guiding principles for potential spaces (existing or build-to-suit)

* look only in arts (VC1) district (at least for now) to be eligible for Destination Freeport TIF funds

* identify parcels in VC1 that have some promise based on parameters submitted

* once identified, contact owner or building manager to determine what terms/interest might be possible, then bring option(s) to board with budget parameters

* be in contact with likely users regularly during the process to ensure the space will meet their needs and have their support

There was discussion that the space needs can – and probably will have to – be met in a mosaic of several locations with thought to how those spaces relate to each other spatially, organizationally, and functionally.

Based on prior work in this area, Ed Bradley recommended the committee evaluate spaces based on a \$1M capital budget for acquisition/construction and build-out..

6. Board Expansion

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Group discussed the process and goals of board expansion. A list of suggested candidates was compiled, which includes artists in performing and visual arts, representatives of cultural organizations, schools and the business community, and advocates for arts and culture.

Betsy & Nancy volunteered to compile the preferences of the current Board members and submit a voting grid for consideration at the next Board meeting. They will send out the recommendations in advance so Board members can research and consider the candidates before group discussion.

NEXT MEETING: Wednesday, July 17, 7pm @ Town Hall. May need a special meeting for interviewing candidates (June 26 & 27).

UPDATE: Meeting was rescheduled to July 26, 7pm at Town Hall.